

Page Filtering Options

Processes

7 Process Selected

Time Period

This Week

Status

2 Status Types Selected

Assigned To

4 Associates Selected

Reset

Update

Menu



Cockpit



User Administration



Tenant Management

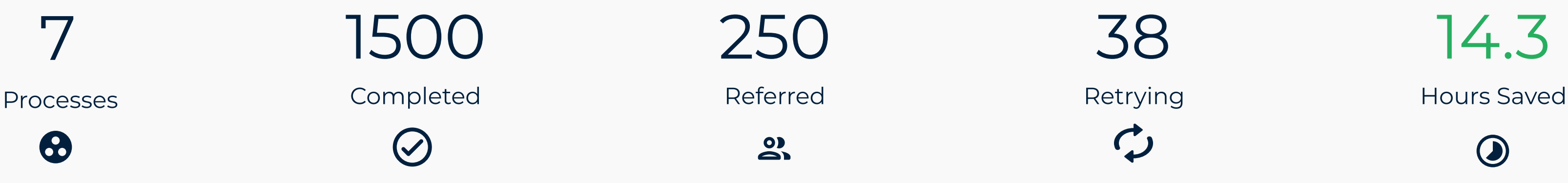


System Administration

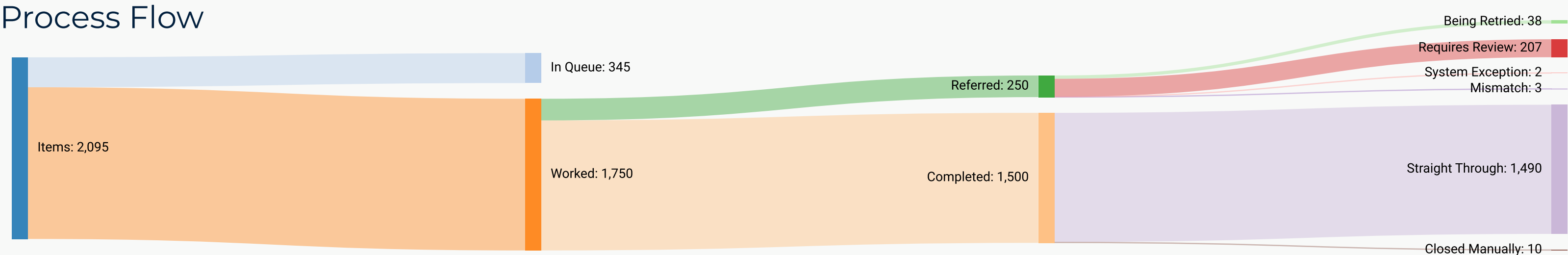
sign-off

Currently showing data for the following 7 processes:

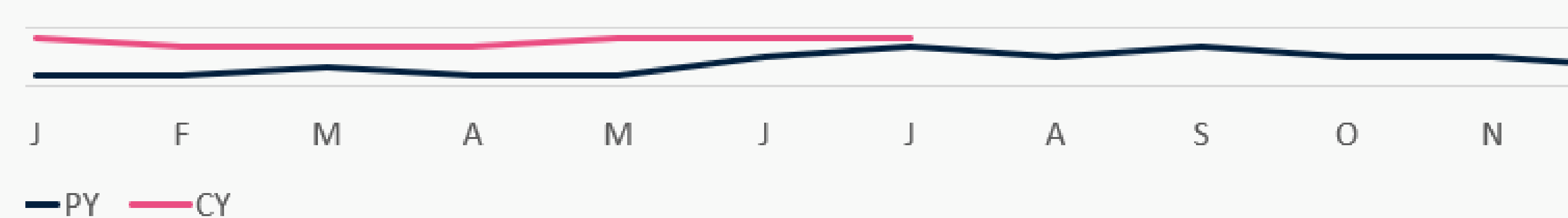
1. Finance / Accounts Payable
2. Finance / Lockbox Processing
3. HR / Employee Onboarding
4. HR / Help Desk Ticketing
5. HR / Leave Requests
6. IT / Password Reset
7. IT / System Access (SAP)



Process Flow



SLAs



Referrals

Item ID

Referred On

03/01/2019 - 04/15/2019



Search

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Only My Items ☒

Referred Only ☒

Item ID 	Process	Referral Details	Assigned To	Referred	Completed	SLA	Status
3488	Employee Onboarding	Last name is missing		03/11/2019		<div></div>	
3489	Employee Onboarding	Start date is required	Phoebe Kavanaugh	03/12/2019	03/12/2019	<div></div>	
3490	Leave Requests	Start date is required	Phoebe Kavanaugh	03/15/2019	03/17/2019	<div></div>	
3491	Employee Onboarding	Employee role is undefined		03/20/2019		<div></div>	
3492 	Leave Requests	Contact e-mail is required	Phoebe Kavanaugh	04/01/2019	04/01/2019	<div></div>	
3493 	HR Help Desk Ticketing	Issue severity is undefined	Phoebe Kavanaugh	04/01/2019	04/11/2019	<div></div>	
3494	HR Help Desk Ticketing	Contact phone is required	Phoebe Kavanaugh	04/11/2019		<div></div>	
3495 	HR Help Desk Ticketing	Issue severity is undefined	Phoebe Kavanaugh	04/11/2019		<div></div>	
3496	Leave Requests	Contact e-mail is required	Phoebe Kavanaugh	04/11/2019	04/11/2019	<div></div>	
3497	Leave Requests	End date is required	Phoebe Kavanaugh	04/11/2019	04/11/2019	<div></div>	



Phoebe Kavanaugh

associate@rootsdemo.tk



Change Your Profile Picture

Password

Enter New Password

Timezone

+5 GMT - Eastern US



Update

You've been assigned to the following processes:

1. HR / Employee Onboarding (all case types)
2. HR / Leave Requests (highest sensitivity cases)
3. HR / HR Help Desk Ticketing (severity 1 cases)

Mismatch

Unassigned

Completed

Manually Closed

Retrying

System
Exception

Assign Task(s)

Currently with

Not Assigned To Anyone

Assign To

Phoebe Kavanaugh



Cancel

Assign